



North Carolina Department of Health and Human Services
Division of Mental Health, Developmental Disabilities and Substance Abuse Services
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Michael F. Easley, Governor
Carmen Hooker Odom, Secretary

Michael Moseley, Director

September 7, 2006

MEMORANDUM

To: Area Board Chairs
Local CFAC Chairs
Area/County Directors

From: Mike Moseley

Subject: Community Program Realignments up to 15% Per S.L. 2006-142, House Bill 2077, Section 6 (a) and (b)

In the recently completed legislative session, HB 2077 was enacted which grants area authorities or county programs greater flexibility, provided certain requirements are met, in determining the distribution of community program service funds to meet local needs. Specifically, House Bill 2077, Section 6, reads:

SECTION 6.(a) Notwithstanding G.S. 143-23, an area authority or a county program may transfer from one age or disability category to a different age or disability category up to fifteen percent (15%) of the funds initially allocated to the age or disability category from which funds are being transferred. Prior to the transfer, the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services shall verify that the transfer meets applicable federal requirements. Area authorities and county programs shall:

- (1) Publicly document that they have addressed the service needs of the category from which the funds are being transferred before any transfer may occur; and*
- (2) Submit the required documentation to the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services and to the Fiscal Research Division within 15 days of making the transfer.*

SECTION 6.(b) This section expires July 1, 2007.

The Division has developed a protocol for requesting the realignment of funds in accordance with the requirements of House Bill 2077. The attached information includes the following:

- (1) Attachment 1: GENERAL GUIDELINES for 15% Community Fund Realignment for SFY07 per House Bill 2077
- (2) Attachment 2: FEDERAL FUNDING GRID for 15% Community Fund Realignment for SFY07 per House Bill



- (3) Attachment 3: TRANSFER REQUEST FORM: When completing this form, please be specific in detailing funds you are requesting be transferred. This will limit delays and errors in processing the transfer request.
- (4) Attachment 4: CERTIFICATION OF PUBLIC DOCUMENTATION: This form must be signed by the Area/County Director, Area Board Chair and the Chair of the local Consumer and Family Advisory Committee.

Attachments 1 and 2 are operational guidance for requesting transfers. Attachments 3 and 4 are the documents which must be submitted to the Division to request a transfer and provide the assurance of public documentation required in the legislative provision. When requesting transfers under this provision, Attachments 3 and 4 are to be mailed to:

Wanda Mitchell
DMHDDSAS Budget & Finance
3013 Mail Service Center
Raleigh, NC 27699-3013

If you have any questions regarding this communication and the associated requirements, please direct budget or technical questions to Wanda Mitchell at (919) 733-7013 or e-mail Wanda.Mitchell@ncmail.net. Programmatic questions should be directed to Spencer Clark at (919) 733-4670 or e-mail at Spencer.Clark@ncmail.net. This communication is also posted on the Division's web page.

Attachments

cc: Secretary Carmen Hooker Odom
Allen Dobson, MD
Executive Leadership Team
Management Leadership Team
MH Commission Chair
Coalition 2001 Chair
Kory Goldsmith
Andrea Russo
Jennifer Hoffmann
Debbie Crane
Laketha Miller
Bob Duke
Regional Accountants
Kaye Holder
Wayne Williams
Yvonne Copeland
Patrice Roesler
LME Finance Officers

